

FAREHAM

BOROUGH COUNCIL

OFFICER DELEGATED DECISION

Date: Monday, 4 March 2019

Time: 10.00 am

Venue: Vannes Room - Civic Offices

Officer: A Wannell, Director of Finance and Resources



1. Report Published

Key Decision

- (1) **Award of Tender - Contract for Textile Recycling Banks Service Concession** (Pages 3 - 18)



P GRIMWOOD
Chief Executive Officer

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22 February 2019

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FAREHAM

BOROUGH COUNCIL

Report to the Director of Finance and Resources for Decision 04 March 2019

Portfolio:	Streetscene
Subject:	Award of Tender – Contract for Textile Recycling Banks Service Concession
Report of:	Head of Streetscene
Corporate Priorities:	Protect and enhance the environment

Purpose:

To let a service concession for the installation and management of textile recycling banks on public land.

Executive summary:

In 2013, the Council let a service concession for the installation, servicing and on-going management of textile banks on public land. The sale of the material provides an income which is returned to the Council.

The form of contract is a framework agreement which permits other neighbouring Councils to set up their own service concession. Other users of the framework may independently issue call-off service concessions at any time within the framework period should they wish to do so.

The service concession has now been re-tendered and this report seeks approval to award the service concession to the preferred supplier.

Recommendation/Recommended Option:

It is recommended that the contract be awarded to the tenderer who submitted the most advantageous tender for the textile recycling bank service concession.

Reason:

To continue to provide a brink bank service for the collection of textiles on public land in the Borough.

Cost of proposals:

There is no cost to the Council; this service concession provides an income to the Council.

Appendices:

A: Confidential Tender Evaluation Summary

B: Confidential Tender Evaluation Matrix

C: Confidential Tender Submission

Background papers:

Reference papers: Report to the Executive for Decision 03 September 2012

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BOROUGH COUNCIL

Executive Briefing Paper

Date:	04 March 2019
Subject:	Award of Tender – Contract for Textile Recycling Bank Service Concession
Briefing by:	Head of Streetscene
Portfolio:	Protect and enhance the environment

Introduction

1. The service concession is to manage the provision and servicing of textile recycling banks on public land, from 1st April 2019.
2. The current service concession for the installation, servicing and on-going management of textile banks on public land commenced on 1st April 2013. The sale of the material provides an income which is returned to the Council.

Background

3. Since 2013, the Council has let a service concession to manage textile recycling banks on all public land. Charity banks on private sites are not affected. By controlling banks on public land, the Council can:
 - Ensure quality management of the textile recycling service, to operate a clear and fair service and regulate the number of banks on any one site.
 - Collect more of the significant amounts of textiles still going in the general refuse bins by improving the bank service, and increase the focus on textile recycling.
 - Manage all Council assets, including Council land, prudently.
4. The Council seeks to award the tender for the next 4 years commencing on 01/04/2019; in the form of a Service Concession (via a call-off contract) between Fareham Borough Council and the awarded Supplier.
5. A framework agreement is included which permits other neighbouring Councils to set up their own service concession. Other users of the framework may independently issue call-off service concessions at any time within the framework period should they wish to do so.

6. Fareham Borough Council is acting as the lead authority on behalf of the Hampshire & Isle of Wight Procurement Partnership ('HIOWPP'), a group of Local Authorities working collaboratively to achieve best value for money. A management fee of 3% is returned to Fareham Borough Council on all tonnages collected by neighbouring Councils.

Evaluation Process

7. The six bids submitted were evaluated in line with the weighted scoring system outlined in the invitation to tender document. This defined a pre-determined scoring mechanism whereby tenders are assessed on price, service and quality.
8. The tender submissions were evaluated and the scores weighted as specified in the invitation to tender. The scores and ranking of all tenders received are represented in the confidential Appendix A.
9. Based on the evaluation of the tenders received, six bids have been ranked in order of economic value, service quality and sustainability.
10. The most advantageous operator, which achieved the highest overall combined score, is recommended for the award of the contract. A copy of the evaluation matrix is contained in the confidential Appendix B.

Conclusion

11. Six valid tenders were received. It is recommended that the most advantageous tender received, ranked 1st in the confidential appendix to this report, be accepted and a contract be awarded.

Enquiries:

For further information on this report please contact Mark Bowler (Ext 4420)

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